



## *Department of Health & Human Services*

### **VOLUNTEER POSITION DESCRIPTION**

---

#### **Child Supervision- Court Services Volunteer:**

**The Position:** The Sacramento County Child Protective Services Program needs volunteers to supervise and support children at its Court Playroom. Children wait in the Court Playroom to meet with the juvenile court judge or with their lawyers. Volunteers and staff supervise children in a supportive and caring environment.

Volunteer's duties include supervising and engaging children in activities, games, or movies; monitoring the entrance and the in-and-out log; providing emotional support to children; assisting with snacks and drinks. Volunteers who commit to a longer term may have the opportunity to accompany children to and from the court room or to observe hearings.

**Location:** 3331 Power Inn Road, Sacramento, CA 95826. There is free parking and it is accessible by public transportation.

**Hours:** Monday, Wednesday and Friday from 8:00 a.m. to 12:30 p.m. This is consistent with the times that court is in session. A minimum of two days a week is required.

#### **Minimum**

**Qualifications:** Must be 18 years of age or older. All volunteers must pass a criminal background screening. Volunteers must enjoy working with children, be compassionate, patient, and able to engage children of all ages. Should have an interest in working with children with special needs, and in particular, children exposed to abuse and neglect.

**Benefits:** Gain work experience or school credit; great internship opportunity; support foster children, provide a community service, work in a professional and team environment. A performance evaluation and/or reference can be made available upon satisfactory completion of the assignment. Volunteers may also receive \$3.00 daily reimbursement (based on funding availability) for travel to and from the volunteer site.

**To Apply:** Send résumé to e-mail address: LiuT@SacCounty.net or contact the Volunteer Services Office at (916) 875-2027 for an application. Positions depend on availabilities.

**Questions?** Tammy Liu, Volunteer and Student Intern Services Coordinator at (916) 875-2027.

W:\OOD\Volunteer - Services\Position Description\CPS Opportunities \Child Supervision - Donner.doc (rev. 03108/15)